



AIR IMPORTS

What is a Custom Broker? Why do I need one?

Custom brokers are the liaison between importers and U.S. Customs. Custom brokers help facilitate the procedural requirements of importing, the preparation and filing of proper documentation, obtaining the necessary bonds, payment of U.S. import duties, acquiring release of the goods and arranging delivery to the importer's premises or warehouse. We can help make importing easier for you from the warehouse overseas to your door!

What Do I Need to Provide to my Custom Broker?

- ✓ Copy of Airway Bill
- ✓ Copy of Complete Commercial Invoice
- ✓ Packing List
- ✓ Any Supporting Documentation

What is a Complete Commercial Invoice?

- ✓ The manufacture name and complete address for each item must be listed
- ✓ Must list Currency. Currency does not have to be USD, but the currency used must be notated
- ✓ Your invoice needs to be in English
- ✓ Your invoice must be as specific as possible:

○ For example:

▪ Incorrect Line Item:		T-Shirts	\$35.00
▪ Correct Line Item:	12	Men's Cotton T-Shirts	\$35.00

Can you Deliver my shipment or do I Need to arrange my own Delivery?

With the below info we can gladly quote delivery to your door!

- ✓ Pieces and Weight of your shipment
- ✓ Delivery Address
- ✓ Advise if this delivery area is Commercial or Residential

What Fees are Associated with your Services?

- ✓ Entry Fee: TBD
- ✓ Set up Fee: TBD
- ✓ CTPAT Fee: TBD
- ✓ Special Messenger: TBD

Is any other government agency involved in my shipment? Can you help me with that?

Depending on the nature of your commodity will determine the need to be reviewed by other government agencies.

Examples of these agencies are FDA, USDA, Fish & Wildlife, CDC, and many others. We can help you with working with these agencies to provide proper paperwork for the release of your shipment.

All shipments will be subject to Duty based on your commodity as well as the need for a Customs bond. Both of these are based on the value of your shipment. Ask us today what your rate is!!

This sheet is strictly for informational purposes. All shipments are unique and further documentation and extra fees may be associated with your shipment. Please contact us with any questions.